



Longridge Town Council

Full Council – Draft Minutes

Date:	9 July 2025		
Place:	Station Buildings, Berry Lane, Longridge.		
Present:	Councillors: R. Walker (Chair), D. Jackson, N. Eccles, N. Stubbs, K. Spencer, A. Wallbank and D. Hindle.		
In attendance:	Town Clerk and two members of the public for Agenda Item 15.		
Comments:	The Town Clerk informed all present that the meeting was being recorded.		
Meeting started:	19:00	Meeting closed:	20:20

250709/

1. WELCOME BY THE CHAIR.

The Chair (Cllr. Walker) welcomed everyone to the meeting, and provided an update on the recent Mayoral duties that had been carried out.

2. APOLOGIES FOR ABSENCE.

Members accepted apologies from Cllrs. Jameson, Rogerson, Rainford and County Cllr. Duxbury.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION.

There were no declarations.

4. APPROVE THE MINUTES OF THE COUNCIL MEETINGS HELD ON 11 JUNE 2025.

The minutes were agreed as correct records and signed by the Chair.

5. PUBLIC PARTICIPATION.

RESOLVED THAT COUNCIL:

Agree to bring forward Agenda Item 15 – Vehicle Access to the Recreational Gound.

6. FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date and the Schedule of Payments.

RESOLVED THAT COUNCIL:

- a. Approve the accounts to date.
- b. Request the Clerk continue to report on the cost of operating the Station Building to the Budget Committee.
- c. Approve the Schedule of Payments as set out in the Report and in Table 1 below.

Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Date Paid
1	2025104113	So Plants	Plants for planters	576.89	-	576.89	Paid	01/07/25
2	SBUK75307	School Badges	Lapel Badges	155.40	25.90	129.50	Paid	27/06/25
3	GW11625	Gardening Works	Repair of three benches	660.79	-	660.79	Paid	11/06/25
4		School Badges	Ties with Council logo x 10	152.50		152.20		
				1,545.58	25.90	1,519.38		

Note: Approval is not usually sought for Direct Debits and people or organisations where the Town Council has a contractual relationship.

7. GRANT APPLICATIONS.

The Clerk submitted a report providing additional information regarding grant requests from the Friends of the Civic Hall and the Lancashire School Sailing Association (LSSA).

Members were reminded that at their meeting on 11 June 2025, they approved a grant of £3,000 to the Friends of the Civic Hall – 'Longridge Dementia and Support Group', subject to the Group providing the Clerk with a breakdown of their anticipated expenditure, this information had now been provided and was presented to members.

Members were also reminded that the Budget Committee at its meeting on 29 May 2025 reviewed a grant request from LSSA for £2,452 as a contribution towards improvements to the Spade Mill Gate entrance. Having reviewed the application, the Budget Committee authorised the Clerk to contact LSSA requesting additional information; the responses to the request for were set out in Appendix 1 to the Report.

RESOLVED THAT COUNCIL:

- a. Note the responses from the Dementia Support Group and the LSSA
- b. Authorise the Clerk to make the necessary arrangement to pay the grant of £3,000 to the Dementia Group.
- c. Reject the grant request from the LSSA on the grounds that the infrastructure improvements are the responsibility of United Utilities.
- d. Request the Clerk to inform LSSA of the Council's decision and inform them that future grant requests from LSSA would be considered on merit.

8. HOSTING A MAYORAL BALL.

The Clerk submitted a report requesting members to consider hosting a Mayoral Ball.

The report proposed that Longridge Town Council host a Mayoral Ball on Saturday, 25 October 2025, at Longridge Golf Club.

RESOLVED THAT COUNCIL:

- a. Approve hosting a Mayoral Ball as set out in the report for 25 October 2025 at Longridge Golf Club with a ticket price of £50.
- b. Request the Clerk to contact Longridge Golf Club to secure the date.
- c. Appoint Cllrs. Eccles, Wallbank, Walker, Hindle and Jackson to an Organising Committee to oversee logistics, ticket sales, and invitations.
- d. Begin promoting the event through local media, social platforms, and direct invitations.

9. ASSET POLICY AND REGISTER

The Clerk submitted a report requesting members to approve an updated Asset Policy and Register.

The report noted that local councils must maintain an asset register to ensure fixed assets are appropriately safeguarded.

RESOLVED THAT COUNCIL:

- a. Approve and adopt the Asset Policy and Register.
- b. Request the Clerk to add assets as an agenda item for meetings of the Devolution Working Group.

10. PLANNING MATTERS – RELATING TO LONGRIDGE.

The Clerk submitted a report requesting members to consider planning matters since the last meeting.

RESOLVED THAT COUNCIL:

Note the Report and the comments submitted to RVBC since the last meeting.

11. UPDATE ON ACTIONS FROM PREVIOUS MEETINGS.

The Clerk submitted a report updating members on actions from recent meetings.

RESOLVED THAT COUNCIL:

- a. Note the Report

Regarding Action - 11/06/2025 2.a

- b. Purchase a gift and flowers up to the value of £75 and present to ex. Cllr. Beacham for her services to the Town Council.

12. RIBBLE VALLEY SHARED PROSPERITY FUND.

The Clerk submitted a report updating members on the expressions of interest (EOIs) submitted by the Council to RVBC.

Members were reminded that the Clerk had submitted six EOIs for grants from the UKSP and Jubilee Fund and that they had been considered by RVBC's Policy and Finance Committee on 17 June 2025 and will now be considered by the RVBC's Shared Prosperity and Jubilee Fund Working Group.

The recommendations of the Working Group, on which projects will be invited to submit a full application will be reported to Policy and Finance Committee on 16 September 2025.

RESOLVED THAT COUNCIL:

Note the Report.

13. LOCAL GOVERNMENT DEVOLUTION.

The Clerk submitted a report updating members on how the Government's plans for Local Government Devolution could impact the Town Council and town and borough councillors.

RESOLVED THAT COUNCIL:

Note the Report.

14. TERRORISM (PROTECTION OF PREMISES) ACT 2025, COMMONLY KNOWN AS MARTYN'S LAW

The Clerk submitted a report updating members on the impact, if any, on the introduction of Martyn's Law on Longridge Town Council.

The Report noted that the UK's Terrorism (Protection of Premises) Act 2025, commonly known as Martyn's Law, received Royal Assent on April 3, 2025, and introduces requirements for public venues and events to enhance security against terrorist threats.

RESOLVED THAT COUNCIL:

Note the Report.

15. VEHICLE ACCESS TO THE RECREATIONAL GROUND.

Note: To allow public participation, this was discussed as the first substantive agenda item.

The Clerk submitted a report requesting members to consider vehicle access to the Recreational Ground.

Members were reminded that the Skatepark and Gym are leased to Longridge Town Council and the whole area and Pump Track are owned by RVBC.

The Report noted that when setting up Field Day in June 2025, it had become apparent that the newly installed pump track had impeded vehicle access to the site.

RESOLVED THAT COUNCIL

- a. Request the Clerk to set up a meeting with RVBC to discuss the matter.
- b. Suggest the installation of gates and a dropped kerb.
- c. Invite a representative of Field Day to the meeting with RVBC.

16. COUNCILLOR REPORTS.

Cllr. Spencer reminded members that the RVBC's Household Support Fund was due to close.

RESOLVED THAT COUNCIL:

Note the verbal updates.

17. CONSIDERATIONS OF MATTERS NOT ON THE AGENDA.

Cllr. Spencer requested that for the next Full Council meeting a Longridge 'Banking Hub' should be added to the agenda.

18. DATES OF FUTURE MEETINGS.

RESOLVED THAT COUNCIL:

Agree that the next Council Meeting will be held on Wednesday 10 September.

Future dates:

2025: 8 October, 12 November and 10 December.

2026: 14 January, 11 February and 11 March.

SIGNED BY CHAIR FOR THE MEETING:

DATE:

A signed copy is on file.

Longridge Town Council
Council Offices
The Station Building
Berry Lane
Longridge
PR3 3JP



 clerk@longridge-tc.gov.uk
 01772 782461
 07495 473 845
 www.longridge-tc.gov.uk

Mission Statement

Endeavour through foresight and leadership, to enhance quality of life for residents and visitors.
Working to enrich and nurture opportunity to protect and improve the built and natural environment and improve community pride.